2007
GALLATIN PLANNING COMMISSION AND BOARDS OF ZONING APPEALS
SUBMITTAL AND RESUBMITTAL DEADLINES

Submittal Deadline	Resubmittal Deadline	Meeting Date
Thursday, December 28, 2006	Thursday, January 11, 2007	Monday, January 22
Thursday, February 1	Thursday, February 15	Monday, February 26
Thursday, March 1	Thursday, March 15	Monday, March 26
Thursday, March 29	Thursday, April 12	Monday, April 23
Thursday, April 26	Thursday, May 10	Monday May 21**
Thursday, May 31	Thursday, June 14	Monday, June 25
Thursday, June 28	Thursday, July 12	Monday July 23
Thursday, August 2	Thursday, August 16	Monday, August 27
Thursday, August 30	Thursday, September 13	Monday, September 24
Thursday, September 27	Thursday, October 11	Monday, October 22
Thursday, November 1	Thursday, November 15	Monday, November 26
Monday, November 26	Thursday, December 6	Monday, December 17**
Thursday, January 3, 2008	Thursday, January 17	Monday, January 28

** Denotes deviation from normal scheduling.

Pre-Application Meeting Required - Most applications require the applicant to have a pre-application meeting with staff prior to submitting documents for consideration by the Planning Commission. Please contact the Planning Division to determine whether your application requires a pre-application conference. Applications will not be accepted without a required preapplication conference.

Initial Submittal Information - Initial submittals must include a completed Application Form, a completed checklist, and nine (9) folded copies of the required application documents by 4:30 PM on the published submittal deadline.

Resubmittal Information - Resubmittal documents submitted to the Planning Division in response to the staff review comments must be turned into the Planning Division by 4:30 PM on the published resubmittal deadline. Resubmittals must include the following information in order to be considered a complete resubmittal: Sixteen (16) corrected, folded copies of the resubmittal documents and any supporting information, a detailed response letter addressing all departmental review comments, the original "Checkprint", and a corrected digital file unless otherwise specified in the review comments.

Staff Review - City staff will review properly submitted applications during the week immediately following the application deadline. Review comments will be sent to the designated Applicant/Agent for each project by Friday of staff review week.